



Drop-Off/Pick-Up Procedures

PARKING SPACES IN FRONT OF BUILDING WILL BE CLOSED to allow for drop-off and pick-up to be safely executed. If you plan to wait in your car until your student's class is completed, please park in the spaces opposite the building and not directly in front of our suite.

DROP-OFF PROCEDURE

- Enter the studio complex at the south entrance (this will be the entrance that has the sign for the complex – Arlington Business Park)
 - **DO NOT ARRIVE EARLIER** than 10 minutes prior to your student's class start time. If you arrive too early, you will be asked to leave and re-enter the drop-off line closer to the start time of your student's class. We do not have space to hold students in the lobby and practice appropriate social distancing.
- Drive up along the sidewalk in front of Dance Connection's door – Do not pull into a parking space.
- Let student out to staff/volunteer and wait until we have checked the student's temperature.
- Once cleared please continue forward and exit the complex using the north entrance.

PICK-UP PROCEDURE FOR CLASSES SCHEDULED IN STUDIO I OR STUDIO II

- Enter the studio complex at the south entrance again.
- Drive up along the sidewalk in front of Dance Connection's door at the designated end time listed for your student's class
 - **IT IS CRITICAL** that you are on-time and in line to pick your student up at their scheduled class end time.
 - Please do not arrive late! We do not have space to hold students in the lobby and practice appropriate social distancing. If we cannot clear the classroom because students are not picked up, that could delay the next class starting on time.
 - Please do not arrive extra early as Drop-Off's could be occurring. If you arrive too early, you will be asked to pull forward and re-enter the line when it is time for your student's class to end.
- Staff/volunteers will direct your student to the car. Please be sure to have the sign (example below) in your front window with your student's name and class.
- Exit the complex using the north entrance.

PICK-UP PROCEDURE FOR CLASSES SCHEDULED IN STUDIO III

- Enter the studio complex at the south entrance again.
- Drive to the back of Dance Connection's building and turn right. Our backdoor is in the middle and will have a sign for Dance Connection. Do not park but form a line alongside the building.
 - **IT IS CRITICAL** that you are on-time and in line to pick your student up at their scheduled class end time.
 - Please do not arrive late! We do not have space to hold students in the lobby and practice appropriate social distancing. If we cannot clear the classroom because students are not picked up, that could delay the next class starting on time.

- Please do not arrive extra early as Drop-Off's could be occurring. If you arrive too early, you will be asked to pull forward and re-enter the line when it is time for your student's class to end.
- Staff/volunteers will direct your student to the car. Please be sure to have the sign (example below) in your front window with your student's name and class.
- Pull forward and turn right at the north end of the building and exit the complex using the north entrance.

ALL CARS MUST HAVE A PAPER IN THE FRONT WINDOW OF YOUR CAR – PLEASE MAKE SURE IT IS BIG ENOUGH TO READ FROM A DISTANCE

STUDENT NAME

CLASS